

Village Grande at Camelot Home Owners Association

Pool Committee Charter

APRIL, 2022

Establishment and Authority

The Pool Committee is established by the Board of Trustees of the Village Grande at Camelot Homeowners Association (the "BOT") pursuant to Article VIII of the Bylaws for the Village Grande at Camelot Homeowners Association (the "HOA").

Purpose

To assist the BOT on all swimming pool issues of the HOA.

Responsibility

In fulfilling its responsibility, the Pool Committee shall:

1. Assist the BOT in selecting a pool service contractor.
2. Monitor work of the pool contractor to be sure that the duties under contract are performed as scheduled.
3. Draft pool use rules and guidelines for the BOT.
4. Be familiar with the operation of all the components of the pool system.
5. Be responsible to see that the pool furniture is properly cleaned at the beginning of the pool season and stored at the end of the pool season.
6. Make recommendations to the BOT for pool furniture replacement as needed or adding additional furniture as needed.
7. Periodically review this Pool Charter with the BOT.

## **Membership**

Membership is open to all members that are in good standing with the VGAC HOA. All committee members serve on a voluntary basis. The BOT shall appoint members annually at the first BOT meeting. Voting members shall be limited to 11 (eleven) members on a seniority basis. In order to be a Member in Good Standing with voting rights of the committee, members MUST attend at least 50% of all meetings. A named alternate shall be allowed to vote in the absence of a voting member. The BOT may appoint additional members throughout the year as the need arises. Every volunteer on the committee has an equal right to express their opinions and ideas to best serve the interest of the VGAC community.

## **Volunteers and Other Resources**

Non- committee volunteers may be solicited by the Pool Committee for assistance on certain specified projects. These volunteers are NOT members, voting or otherwise, of the Pool Committee.

## **Leadership**

At the discretion of the BOT, the Pool Committee Chairman will either be elected annually by the members of the committee by confidential ballot, or appointed by the BOT in conjunction with input from the committee. In fulfilling the responsibilities of the Pool Committee Chairman, the Chairman shall:


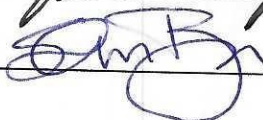
1. Manage the committee and its meetings.
2. Schedule meetings and ensure the meetings are professional, with minutes of each meeting being recorded by the Secretary of the committee.
3. Ensure all committee members are informed of the current events of the of the committee.
4. Interface with the Property Manager as determined by the BOT.
5. Be present at open BOT meetings to give report on its activities and recommendations.

6. Appoint sub-committees as needed.
7. Assign tasks to committee members as needed.
8. Maintain appropriate records concerning the operation of the pool.

**Binding Contracts**

The Pool Committee does not have the independent authority to enter into any binding contracts that relate directly with the HOA. The BOT must execute all contracts binding the HOA.

Adopted by the Board of Trustees

President of the BOT  Date: 4/12/22  
Secretary of the BOT  Date: 4/12/22